

***PISGAH ASSOCIATE REFORMED  
PRESBYTERIAN CHURCH, Inc.***



**ORGANIZED IN 1796**

**2022 YEARBOOK**

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*Pisgah Associate Reformed Presbyterian Church, Inc.*

3600 Linwood Road, Gastonia, NC 28052

[www.pisgaharpchurch.org](http://www.pisgaharpchurch.org)

Church Office 704-865-7611

Fax 704-865-7612

**Minister**

Rev. Richard C. Lewis, Jr.  
704-865-7611 x 1  
704-861-0909 home  
704-860-4530 cell  
[richardclewisjr@gmail.com](mailto:richardclewisjr@gmail.com)

**Christian Program Coordinator**

Robert "Bobby" Duran  
704-865-7611 x 2  
[bobby@pisgaharpchurch.org](mailto:bobby@pisgaharpchurch.org)

**Music Director**

Laradon Pilot  
704-865-7611 x 3  
[laradon@pisgaharpchurch.org](mailto:laradon@pisgaharpchurch.org)

**AV Technician**

Becca Duran

**Secretary**

Sherry Frady  
704-865-7611 x 0  
[sherry@pisgaharpchurch.org](mailto:sherry@pisgaharpchurch.org)

**Church Treasurer**

Robert Foy

**Assistant Treasurer**

Luther Clark

**Financial Secretary**

Amanda Wingate  
704-865-7611 x 4  
[amanda@pisgaharpchurch.org](mailto:amanda@pisgaharpchurch.org)

**Weekday School Director**

Carole Newton  
704-865-7611 x 5  
[pwsdirector@pisgaharpchurch.org](mailto:pwsdirector@pisgaharpchurch.org)

## Pisgah Weekly Opportunities

### Sunday

|                 |          |
|-----------------|----------|
| Sunday School   | 9:30 AM  |
| Morning Worship | 10:30 AM |

Nursery and preschool childcare are available for these services as well as other special seasonal services.

### Wednesday

|                 |  |
|-----------------|--|
| Midweek Meal    | 5:30 PM (See bulletin for weekly menu and schedule changes.) |
| Bible Study     | 6:15 PM  |
| Youth Groups    | 6:15-7:15 PM   |
| Sanctuary Choir | 7:30 PM (summer 7pm)   |

### Monday– Friday

|                       |               |
|-----------------------|---------------|
| Pisgah Weekday School | 8:30 AM-12 PM |
|-----------------------|---------------|

## Pisgah Monthly Opportunities

|                       |                               |          |                   |
|-----------------------|-------------------------------|----------|-------------------|
| <u>First Sunday</u>   | Rachel Boyce Circle           | 2:00 PM  |                   |
| <u>Second Sunday</u>  | Diaconate                     | 8:00 AM  |                   |
| <u>Third Thursday</u> | Session                       | 6:30 PM  |                   |
| <u>First Monday</u>   | Mary Kennedy Circle           | 10:00 AM |                   |
|                       | Suzanne Elliott Circle        | 7:00 PM  |                   |
| <u>Third Thursday</u> | Pisgah Community Club         |          |                   |
|                       | January-April                 | 11:00 AM |                   |
|                       | May                           | 6:00 PM  | Graduates honored |
|                       | June –August                  | 11:00 AM |                   |
|                       | September                     | 6:00 PM  | Cookout           |
|                       | October –December             | 11:00 AM |                   |
| <u>Fourth Monday</u>  | Christian Education Committee | 7:00 PM  |                   |

*NOTE: Opportunities may be limited or cancelled during restrictions related to Covid.*

*Please check the Pisgah website, Facebook page or contact the church office to verify schedules.*

# THE SESSION

*Responsible for the government of the church*

There were Elders of people for the government of the Old Testament Church. Likewise, in the New Testament Church, besides the apostles and the ministers, there were Elders who ruled. To the office of Ruling Elder shall be chosen men of wisdom, discretion, sound faith and Godly life, and who are qualified under the standards recorded in the scripture.

Ruling Elders are chosen by the voting members of the congregation and are their immediate representatives. Together with the ministers, they exercise government and discipline. They oversee the spiritual interests both of the particular congregation and of the church generally when appointed to represent the congregation in the higher courts. In all the courts of the church, Ruling Elders possess the same authority and the same eligibility to office as ministers.

It is the responsibility of Ruling Elders, both individually and jointly, to guard and promote the spiritual welfare of the congregation. They are required by their office to visit people, especially the sick, and pray with them, to comfort the sorrowing, encourage the weak, guide the wayward and the careless, and in general, to discharge all other duties in Christian love. Although Ruling Elders do represent congregations by election, they are to seek the will of God in all church court decisions.

Rev. Richard C. Lewis, Jr., Moderator

Henry Oates, Vice-Moderator

Kevin Adams, Clerk

| <b><u>2022</u></b> | <b><u>2023</u></b> | <b><u>2024</u></b>  | <b><u>2025</u></b> | <b><u>2026</u></b> |
|--------------------|--------------------|---------------------|--------------------|--------------------|
| Kevin Adams        | Luther Clark       | Stephen Powell      | Bryan Gamble       | Gus Anthony        |
| Curtis Hopper      | Robert Foy         | Dan Ratchford       | Henry Oates        | Tom Forbes         |
| Tom McCarthy       | Chris Spencer      | Lamar Robinson, Jr. | Dean Rosdahl       | Everette Mooneyhan |

## **Retired Elders**

|               |                     |                 |
|---------------|---------------------|-----------------|
| Franklin Boyd | Jack Kimbro*        | Kevin Stewart   |
| Bill Brown    | John Kiser, Jr.     | Robert Teague   |
| Ed Carson     | John Lutz, Jr.*     | Roger Whitley*  |
| Pete Clark*   | Edd Pearson*        |                 |
| Titus Greene* | Dan Ratchford       |                 |
| Terry Grigg   | Lamar Robinson, Jr. |                 |
| Bill Hall     |                     |                 |
| Ken Howe*     |                     | *Elder Emeritus |



## **Executive Committee**

The Executive Committee is led by the Vice-Moderator and is composed of the Chairman of each of the working Session Committees: Worship, Christian Education, Evangelism/Spiritual Care/Stewardship, Worship, Program, and Personnel as well as the Congregational Chairman & Treasurer. The Committee provides oversight to the election process and other issues as directed by the Session.

This committee will work with the Vision Committee on a quarterly basis to develop goals and strategies in which their ministry can be more deliberate and intentional in the Vision of Reach Up-Reach In-Reach Out.

### **2022 Executive Committee**

|                    |              |
|--------------------|--------------|
| Rev. Richard Lewis | Henry Oates  |
| Robbie Foy         | Kevin Adams  |
| Bryan Gamble       | Luther Clark |
| Lamar Robinson     |              |

# **Benevolent Committee**

The Session established, authorized, and approved the Benevolent Committee to review funding requests from certain persons or families in need of funds, and to dispense those funds set aside for this purpose. The committee will examine these needs and dispense these funds as they deem wise and necessary. No cash will be given directly to the persons or families, instead funds will go directly to the organization that is owed.

Members of the congregation and/or the Session may recommend persons to this committee for assistance of this nature. Sometimes it is necessary that confidentiality in such matters be observed. This committee is committed to that goal when it is necessary to do so.

This committee will work with the Vision Committee on a quarterly basis to develop goals and strategies in which their ministry can be more deliberate and intentional in the Vision of Reach Up-Reach In -Reach Out.

## **2022 Benevolent Committee Members**

|                        |                           |
|------------------------|---------------------------|
| Luther Clark, Chairman | Session                   |
| Angela Foy             | Board of Deacons          |
| Judy McCarthy          | Pisgah Women's Ministries |
| Beverly Baysden        | The Congregation          |

## **BENEVOLENT COMMITTEE GUIDELINES UPDATE FEBURARY 18, 2018**

Committee shall meet as necessary.

Each case shall be handled individually; likewise, type of help needed shall be confirmed on an individual basis.

Report at monthly meeting of the Session and Deacons shall be made by their committee member.

Committee is made up of:

Chairman: Shall be the chairman of Session's Evangelism, Spiritual Care, & Stewardship Committee.

A member of Session Evangelism, Spiritual Care, & Stewardship Committee who shall serve as Chairman of both Committees the following year.

A member of the Board of Deacons who shall be appointed annually by the Deacon Chairperson

A member of the Pisgah Women's Ministry who shall be appointed annually by PWM President.

A member from the Congregation who shall be appointed annually by Vice Moderator.

Committee members shall be approved annually by the Session.

No Cash will be given directly to Persons or families; instead, funds will go directly to organization that is owed.

When possible, the Committee shall assist by working thru CAM and other community organizations that could supply groceries, personal items, or other services.

Since Church members live outside the Pisgah community, all Church members are to be included when considering a need.

Officers and members, if aware of a need shall contact the Chairman of the Benevolent Committee.

No Individual/Family shall be helped, more than every 4 months with a \$275.00 per occurrence maximum.

Members of the committee shall be conscious that confidentiality in all these matters shall be observed.

# Trustees

The church trustees hold title to all property belonging to the congregation and upon authority from and on behalf of the congregation may buy, sell, lease, or mortgage property for the congregation; shall accept and execute deeds; shall hold and defend the same; and shall manage any special fund so entrusted for the furtherance of the purposes of the congregation. The powers and duties of the trustees shall not infringe upon the powers and duties of the Session and Diaconate.



2022 Claude Clark

2023 Lamar Robinson

2024 Dan Ratchford

## Christian Education Committee

The Christian Education Committee is one permanent committee of the Session that uses persons outside of the Session itself. It is a large committee, and to it is entrusted a large portion of the total work of the church. This committee is responsible for the entire teaching program of the church and church school. This includes the selection of curriculum, appointments of teachers and youth workers, Midweek programs (speakers, special studies, Bible studies), communicants class, Bonclarken Conferences, youth work of all kinds, programs for members of the service, visual aids for all groups, summer recreational programs, housing and equipping the church school, as well as others.

This committee will work with the Vision Committee on a quarterly basis to develop goals and strategies in which their ministry can be more deliberate and intentional in the Vision of Reach Up-Reach In-Reach Out.

### 2022 Christian Education Committee

Stephen Powell, Chairman

Curtis Hopper, Session

Barry Rubenstein, Deacon

Karen Richardson, PWM Youth

Everette Mooneyhan, SS Superintendent

Bobby Duran, Director of Christian Education

#### Congregation at Large

2022

Jessica Clark

Michele Crawford

Donna Forbes

Daughtry Hopper

Deanna Merrill

Henry Oates, Vice Chairman

Barbara Oates, Deacon

Gail Jones, PWM

Rev. Rick Lewis, Pastor

Claude Clark, SS Asst. Superintendent

2023

Gary Quilliams

Treasure Teague

Susan Jenkins

Brenda Turlington

Stan Burris





# Worship Committee

The Worship Committee is the Session's Committee that has oversight of and is responsible for the conduct of the worship services, and oversight of the Director of Music and his/her staff (organist, pianist, guest musicians, etc.). The committee plans for the general worship of the congregation and has under its care the use of God's house for all occasions, helps develop the prayer life of the congregation, encourages the use of the family altar, cares for the sacramental objects and provides for their use in worship services (communion services, baptismal cup, etc.), supplies the pulpit with preaching in the absence of the minister, provides for preaching during special services, appoints ushers.

This committee will work with the Vision Committee on a quarterly basis to develop goals and strategies in which their ministry can be more deliberate and intentional in the Vision of Reach Up-Reach In-Reach Out.

## 2022 Worship Committee

Lamar Robinson, Jr., Chairman

Dean Rosdahl

Everette Mooneyhan

# Program Committee

The Program Committee is a standing committee of the Session responsible for coordination and oversight of the church programs listed below:

- Week Day School-Coordinate with the Weekday School Director to ensure compliance with administration guidelines.
- Midweek Program Meals-Coordinate with CPC, CEC, and Minister on scheduling midweek dates, (CEC to provide programs), securing of Panhandler Team members and rotation schedule, and control of midweek meal costs.
- Sports Ministry Committee-Provide coordination and oversight for soccer, baseball, & basketball programs, and obtain coaching staffs for each activity.

This committee will work with the Vision Committee on a quarterly basis to develop goals and strategies in which their ministry can be more deliberate and intentional in the Vision of Reach Up-Reach In-Reach Out.

## 2022 Program Committee

Bryan Gamble, Chairman  
Tom Forbes, Session  
Bobby Duran, CPC  
Laradon Pilot, Music Director

Rev. Rick Lewis, Minister  
Dan Ratchford, Session  
Jody Easler, Deacon  
Jason Hall, Deacon

## SPORTS MINISTRY COMMITTEE

The Sports Ministry Committee is a sub-committee of the Program Committee. This sub-committee consists of: (a) one Elder appointed from the Program Committee by the Program Committee Chairman; this Elder will serve as the Chairman of the Sports Ministry Committee; (b) one Deacon appointed by the Chairman of the Diaconate from the Building and Maintenance Committee of the Diaconate; (c) one Member appointed by the President of the Women's Ministry; (d) the Director or Directors of each sport's program and (e) the Treasurer of each sport's program.

The purpose of the Sports Ministry Committee is:

- To ensure each Church sponsored sport program has a Director to take charge of the program and to assist the Director, if requested, in securing assistants.
- To assist the Directors of each program with: (i) concerns or issues that arise during the course of the season, (ii) with signing up participants of each program; (iii) to ensure that each program has personnel to oversee the operation of the program.
- To ensure that the Chairman of the Personnel Committee of the Session receives a written consent form authorizing a criminal background check from each Director, coach and others designated or selected by the Director to participate in a Sport's program. The Chairman of the Session's Personnel Committee and the Director of the sport's program shall deal directly with a participant whose criminal background check discloses matters of concern and resolve any issue including discharging the individual from the program.
- To ensure that the playing and practice times do not conflict with other prior scheduled events and programs appearing on the Church Calendar.
- For the Chairman of the Committee to inform the Chairman of the Diaconate of any maintenance or safety issues reported to the Committee.
- This Committee shall meet at least quarterly or more often, if needed.
- This committee will work with the Vision Committee on a quarterly basis to develop goals and strategies in which their ministry can be more deliberate and intentional in the Vision of Reach Up-Reach In-Reach Out.

Session approved - March 15, 2015

**Bryan Gamble, Chairman**  
**Jason Hall, Deacon**  
**Kevin Adams, (Director)**  
**Angela Foy (Treasurer)**  
**Deanna Merrill (PWM)**



## Vision Committee



The Vision Committee is a committee of the Session whose purpose is to ensure that each ministry of the church incorporates the Reach Up - Reach In - Reach Out vision as approved by the Session. This committee is made up of two (2) Session members. One of these members will serve as chairman; the other Session member will serve as chairman the following year. The Vice Moderator of Session shall appoint a new member each year for a two year term from January 1 through December 31 the following year. Other committee members include the Director of Christian Education, the Music Director, and a designee from the Sports Ministry Committee. The Minister shall be an ex-officio member.

The Vision Committee will encourage each of the remaining Session committees/sub-committees/ and other ministries of the church, to implement and monitor programs that promote our Reach Up - Reach In - Reach Out vision. The Vision Committee will encourage each committee/ ministry to set aside an ample amount of time each quarter to discuss creative ways to incorporate new beginnings into their existing programs. Each new beginning, or endeavor, should be evaluated quarterly by the Vision Committee to determine if the endeavor is working as intended. Those endeavors that are not working should be replaced or updated with new ideas that will enhance our Reach Up - Reach In - Reach Out vision.

The committee shall report quarterly to the Session during its regularly scheduled meeting.

### **2022 Vision Committee**

Curtis Hopper, Chairman (Session)

Robbie Foy (Session)

Bobby Duran (CPC)

Laradon Pilot (Music Director)

Angela Foy (Sports Ministry)

Rev. Rick Lewis

Approved by Session November 15, 2015

# **Evangelism, Spiritual Care, & Stewardship Committee**

The Evangelism, Spiritual Care, And Stewardship Committee will operate in accordance with the following guidelines:

## *Evangelism/Spiritual Care*

- Reach out to the community and the world, receiving new members and caring for them as they become a part of the church fellowship.
- Work to direct the evangelistic efforts of the congregation and watch over and care for those brought into the fellowship.
- Plan and oversee the church visitation program of new members, of visitors who attended church services, and encourage members to visit the sick and comfort the bereaved.
- Encourage church attendance by personal welcome, attend worship services, and encourage inactive members to return to the fellowship of Christian believers.
- Encourage new members into the work of the church and introduce them to programs and activities of the church.
- Oversee the church visitation program from the Undershepherd Rosters, and encourage visitation by church members.
- Advertise special services and special programs of the church, denominational publications, and to generally promote an atmosphere for each member to be used as an instrument in extending God's Kingdom.
- During years when Homecoming is held during May Meeting, it will be the responsibility of the committee to oversee a Homecoming Committee. This committee should be set by January and will oversee the planning and preparation of Homecoming and will be headed by the Evangelism, Stewardship and Spiritual Care Committee
- It is the responsibility of this committee to work with the World Missions Chairman of the Pisgah Women's Ministries to promote interest in the cause of world missions, with special emphasis on Associate Reformed Presbyterian mission fields.
- Work with the Vision Committee on a quarterly basis to develop goals and strategies in which their ministry can be more deliberate and intentional in the Vision of Reach Up-Reach In-Reach Out.

## *Stewardship*

- The finances are the special care of the Board of Deacons, but in our Presbyterian system the ultimate decisions rest with the Session even on financial matters.
- Coordinate financial matters with the Board of Deacons as necessary.
- Coordinate with the Board of Deacons the planning of the annual budget and receiving annual pledges through "Every Member Canvass".
- Serve as liaison between the Session and the Board of Deacons on financial matters and provide assistance as needed.
- This committee is responsible for securing representatives to the Kenley Committee from the congregation.



## **2022 Evangelism, Spiritual Care, & Stewardship Committee**

Luther Clark, Chairman

Gus Anthony

Tom McCarthy

# Personnel Committee



The Personnel Committee is a standing committee of the Session responsible for the oversight and administration of the church Personnel Policy Manual, assisting the various committees of the church with the hiring of new church employees, or the termination of current employees as deemed necessary. This committee is also responsible for changes and/or revisions to the Personnel Policy Manual and should review on a periodic basis. This committee is responsible for the annual random drug/alcohol testing of bus drivers according to DOT requirements. (See policy book in secretary's office for specific guidelines ) [Revised per Session Feb., 2012]. This committee supervises the church secretary as a direct employee.

The Personnel Committee shall work with the Vision Committee on a quarterly basis to develop goals and strategies in which their ministry can be more deliberate and intentional in the Vision of Reach Up -Reach In-Reach Out.

The Personnel Committee is comprised of persons from the following:

**\* 3 Ruling Elders**

Robbie Foy, Chairman  
Kevin Adams  
Chris Spencer

**\* 3 Deacons**

Susan Jenkins  
Barbara Oates  
Kay Robinson

**\* Minister**

Rev. Richard Lewis



## Session's Welcoming Committee

Greeter at Worship and DVD delivery 2022

**January**

Kevin Adams  
Tom Forbes

**February**

Bryan Gamble  
Dan Ratchford

**March**

Henry Oates  
Robbie Foy

**April**

Gus Anthony  
Curtis Hopper

**May**

Everette Mooneyhan  
Chris Spencer

**June**

Dean Rosdahl  
Stephen Powell

**July**

Curtis Hopper  
Kevin Adams

**August**

Lamar Robinson, Jr.  
Bryan Gamble

**September**

Tom McCarthy  
Henry Oates

**October**

Robbie Foy  
Dean Rosdahl

**November**

Gus Anthony  
Everette Mooneyhan

**December**

Luther Clark  
Lamar Robinson, Jr.



## **The Helping Hands Committee**

GOAL: Helping Hands will provide short term assistance for members of Pisgah ARP Church during their time of need.

The Helping Hands committee will consist of three members from the following groups within the church, (the Deacons, Session and the PWM), and each representative will serve on the committee during their appointed time from their respective group.

The Chairperson of this committee will be the Deacon's representative to the Sessions Benevolent Committee.

The Session member will be the chairman of the Evangelism, Spiritual Care, & Stewardship Committee.

The Pisgah Women's Ministry member will be the Vice-President.

The committee will establish a volunteer list (Sunday school classes, Deacons, Elders and the congregation at large), and it will be maintained by the chairman of the committee (the Deacons Benevolent Chairperson). The chairperson will also keep an activity log and give report at the deacons meeting.

The helping hands will offer the following basic tasks (not an all-inclusive list), for members that have no help from close family member, or other resources:

Grass cutting, lawn clean up (removing small tree limbs), raking leaves, changing light bulbs, changing fire alarm battery, simple cleaning, grocery shopping.

The committee chairperson will contact the full committee when requests are outside the basic task list, or the member has made more than two requests within the year. The chairperson will contact member if we do not have a volunteer with expertise to help, or if the committee recommends the member seek professional services for assistance.

This committee will not provide medical advice/assistance; financial assistance (will advise member to contact the Benevolent committee).

Helping Hands Committee Members:

Angela Foy, Chairperson

Luther Clark

Julie Mooneyhan





The office of deacon as set forth is one of sympathy and service after the example of Christ. To this office should be chosen members of good character, honest repute, exemplary life, brotherly love, sympathetic nature, sound judgment, and who are qualified under the standards recorded in scripture. It is the duty of a deacon to be a faithful and diligent Christian, actively sharing in the worship and service of the church and giving particular emphasis to the duties of his office.

The Diaconate shall be responsible for the congregation's ministry to those in material need or distress. It shall also encourage practice of total stewardship among the members of the congregation. It shall plan, in collaboration with the Session, the causes toward which the offerings of the congregation shall be directed; devise effective methods for securing and receiving these offerings; secure and receive special offerings as directed by the Session and the higher courts of the church; and see that all offerings are properly distributed. It shall have the care of the general property of the congregation, both real and personal. In matters requiring extraordinary expenditure for acquisition, construction, or alteration of church property, consent of the congregation is required.

The Diaconate shall work with the Vision Committee on a quarterly basis to develop goals and strategies in which their ministry can be more deliberate and intentional in the Vision of Reach Up-Reach In-Reach Out.

### **Board of Deacons**

Tammie Keplinger, Chairman

Barry Rubenstein, Vice-Chairman

Angela Foy, Secretary

#### **Class of 2022**

Jody Easler

Jason Hall

Tammie Keplinger

Gary Quilliams

Jake Ratchford

#### **Class of 2023**

T.J. Butler

Barry Rubenstein

Barbara Oates

David Kimbro

Doc Thompson

#### **Class of 2024**

Myra Carson

Angela Foy

Susan Jenkins

Jonathan Merrill

Kay Robinson

### **Representatives to Session Committees**

#### ***Benevolent Committee/Helping Hands***

Angela Foy

#### ***Bonclarken Committee***

Kay Robinson, Chairman

Doc Thompson

Jake Ratchford

#### ***Christian Education Committee***

Barbara Oates

Barry Rubenstein

#### ***Personnel Committee***

Susan Jenkins

Barbara Oates

Kay Robinson

#### ***Program/Sport Committee***

Jody Easler

Jason Hall

### **Deacon Committees**

#### ***Buildings and Maintenance***

Gary Quilliams, Chairman

Jake Ratchford (HVAC Units)

David Kimbro (Manse)

Doc Thompson (Scout Hut)

Myra Carson (Cleaning Service)

#### ***Cemeteries and Grounds***

Jonathan Merrill, Chairman

Barry Rubenstein

Susan Jenkins

T.J. Butler

#### ***Stewardship and Finance***

Jason Hall, Chairman

Jonathan Merrill

#### ***Church Bus***

TJ Butler

# Deacon Responsibilities 2022

Unlock all buildings on Sunday mornings; see that each building is locked securely each night. Attend the monthly Session meeting and have the devotions with opening and closing prayer at the monthly Deacon's meeting.



|                  |                                   |
|------------------|-----------------------------------|
| <b>January</b>   | <b>Doc Thompson</b>               |
| <b>February</b>  | <b>David Kimbro</b>               |
| <b>March</b>     | <b>Barbara Oates</b>              |
| <b>April</b>     | <b>Kay Robinson</b>               |
| <b>May</b>       | <b>Barry Rubenstein</b>           |
| <b>June</b>      | <b>Susan Jenkins</b>              |
| <b>July</b>      | <b>Gary Quilliams</b>             |
| <b>August</b>    | <b>Angela Foy</b>                 |
| <b>September</b> | <b>TJ Butler</b>                  |
| <b>October</b>   | <b>Jason Hall</b>                 |
| <b>November</b>  | <b>Jonathan Merrill</b>           |
| <b>December</b>  | <b>Jake Ratchford/Jody Easler</b> |



# **WORSHIP SERVICE TEAMS - 2022**

## **January, April, July, October**

Tammie Keplinger, Captain

TJ Butler

Angela Foy

Gary Quilliams

Barbara Oates

## **February, May, August, November**

Jonathan Merrill, Captain

Jody Easler

Doc Thompson

Jake Ratchford

Kay Robinson

## **March, June, September, December**

Barry Rubenstein, Captain

Myra Carson

Jason Hall

Susan Jenkins

David Kimbro

Worship Service Teams are responsible for collecting the offering each Sunday, counting and reconciling the monies that are collected and securing the buildings after each worship service.

# **Pisgah Women's Ministries**

## **2022 Officers**

|                        |                        |
|------------------------|------------------------|
| <b>President:</b>      | <b>Anne Wiggins</b>    |
| <b>Vice President:</b> | <b>Julie Mooneyhan</b> |
| <b>Past President:</b> | <b>Gail Jones</b>      |
| <b>Secretary:</b>      | <b>Kathy Spencer</b>   |
| <b>Treasurer:</b>      | <b>Myra Carson</b>     |

### **Department Chairmen**

#### **Christian Higher Education: Beverly Baysden (2022-2022)**

This Department shall promote the cause of Christian Higher Education to the congregation. She shall:

- A. Provide information about Erskine College and Seminary to young people and parents; and publicize high school visitation events.
- B. Promote and encourage Christian ministry to all college students in the church.
- C. Compile names and addresses of all college students and distribute these to the circles.
- D. Serve on the T. Lamar and Martha F. Robinson Scholarship Committee.
- E. Have devotions at the March Meeting.

#### **Family Living: Ann Teague / Jeanelle Bumgardner (2022-2022)**

This Department shall promote participation in family-building activities. She shall:

- A. Encourage family altars, Bible reading/study, and prayers in the home.
- B. Encourage use of the church library.
- C. Urge attendance at Midweek programs and other family-oriented church activities.
- D. Be co-chairmen of the Bereavement Committee to plan and serve a meal to the family upon the death of a member of Pisgah A.R.P. Church or the death of a person living in the home of a member of the church.
- E. Serve on the Finance Committee.
- F. Have devotions at the September meeting.

## **Historian: Ann Teague (2022-2023)**

This Department has the responsibility for keeping permanent records. She shall:

- A. Compile an annual history of the Women's Ministries and present this history at the first PWM General Meeting of the following year.
- B. Keep yearly scrapbook containing all clippings and items of interest about the church.
- C. Send local history to the Presbyterian Historian by the appropriate date.
- D. Mail names of deceased Women's Ministries members to Presbyterian Memorial Chairman by the appropriate date.
- E. Distribute pins and certificates for Life Memberships, Memorials, Love Gifts and Partners in Ministry.
- F. Have devotions at the October meeting.

## **Leadership Training: Tracy Adams (2022-2023)**

The Department shall be sensitive to the need for the training of officers, department chairmen and circle chairmen. She shall:

- A. Publicize and encourage attendance for all leadership training opportunities.
- B. Attend Family Bible Conference, Synodical, and Presbyterian meetings.
- C. Encourage women to support the Bonclarken Gift Shop and see that the gift items are taken to Bonclarken.
- D. Have devotions at the January meeting.

## **spiritual Life: Daughtry Hopper (2022-2024)**

This Department is to encourage and advance the spiritual growth of the Women's Ministries through Bible Study, prayer, family worship, observance of the Lord's Day, and a deeper commitment to Christ. She shall:

- A. Encourage use of the Bible study book recommended by the Synodical Women's Ministries and provide help when needed for this study.
- B. Plan The Prayer Emphasis Program.
- C. Have devotions at the June meeting.

## **Witness and Outreach: Barbara Oates (2022-2024)**

This Department's emphasis is to keep women up-to-date on church extension and the mission churches in our denomination. She shall:

- A. Plan projects of local outreach and Christian ministry in which the congregation can participate, such as an outreach project at Christmas.
- B. Consult with minister to compile a list of Sunshine Friends and distribute these to circles.
- C. Serve as the contact person for the Crisis Assistance Ministry of Gastonia.
- D. Have devotions at the December meeting.

## **World Missions: Donna Forbes (2022-2023)**

This Department shall promote interest in the cause of world missions, with special emphasis on Associate Reformed Presbyterian mission fields. She shall:

- A. Keep informed about our missionaries and pass the information on to the Women's Ministries and congregation
- B. Study world missions through available publications.
- C. Plan for the Jubilee Birthday Party.
- D. Have devotions at the July meeting.

## **Youth: Karen Richardson (2022-2023)**

This Department shall promote all youth activities on local, Presbyterial and Synodical levels, including retreats and conferences at Bonclarken. She shall:

- A. Encourage support of youth projects, events and needs.
- B. Serve on the Christian Education Committee.
- C. Order Bibles for Communicants' Class members who make their profession of faith.
- D. Plan and coordinate annual Easter Egg Hunt.
- E. Have devotions at the November meeting.

# **PWM Yearly Appointees**

## **Kitchen Custodians**

Treasure Teague

Kay Robinson

## **Reception Items Coordinator**

Daughtry Hopper

## **Benevolent Committee Representative**

Judy McCarthy

## **Meals on Wheels Coordinator**

Treasure Teague

## **Altar Committee**

Angela Foy (January, April, July, October)

Anne Clark (March, June, September, December)

Amanda Rubenstein (February, May, August, November)

## **Bonclarken Committee Representative**

Julie Mooneyhan (2020-2022)

## **Seasonal Decorations**

### **Easter:**

Myra Carson

Kathy Spencer

### **Christmas:**

Decorations Coordinator: Belinda Lewis

Sanctuary Windows/Nativity Display: Kathy Spencer

Tree in Elliott Center: Myra Stewart, Kay Robinson, Amanda Rubenstein

Tree in FLOC: The Barry Rubenstein family

Tree in Sanctuary: Robert & Ann Teague

Wreaths & Outside Greenery: Susan Jenkins

# **PWM Standing Committees**

## **Finance:**

Myra Carson, Chairman  
Tracy Adams  
Belinda Lewis  
Treasure Teague  
Julie Mooneyhan, Vice President,  
Anne Wiggins, President (Ex-Officio)

## **Membership and Visitation:**

Vice President, Julie Mooneyhan  
(Remaining committee members appointed by Vice President)

## **Representatives to Christian Education:**

Youth Chairman, Karen Richardson  
Appointed by President, Gail Jones

## **T. Lamar & Martha F. Robinson Scholarship**

Beverly Baysden, Christian Higher Education Chairman

## **Sports Ministry:**

Appointed by President, Deanna Merrill

## **Helping Hands:**

Vice President-Julie Mooneyhan

## **PWM Circle Leaders and Meeting Times**

|                               |   |                     |
|-------------------------------|---|---------------------|
| <b>Rachel Boyce Circle</b>    | <b>Frances Wiggins, Circle Chairman</b> | <b>980-283-7373</b> |
|                               | <b>Meets first Sunday @ 2pm</b>         |                     |
| <b>Suzanne Elliott Circle</b> | <b>Angie Dula, Circle Chairman</b>      | <b>704-718-9807</b> |
|                               | <b>Meets first Monday @ 7pm</b>         |                     |
| <b>Mary Kennedy Circle</b>    | <b>Gail Jones, Circle Chairman</b>      | <b>704-813-6605</b> |
|                               | <b>Meets first Monday @ 10 am</b>       |                     |

**All circles meet in the lounge of the Elliott Center**

## Pisgah Women's Ministries 2022 Meeting Schedule

| <u><b>Date and Time</b></u>    | <u><b>Meeting</b></u> | <u><b>Devotions</b></u>                     |
|--------------------------------|-----------------------|---|
| Sunday, January 9 (9:30 AM)    | General Meeting       | Tracy Adams, Leadership Training            |
| Sunday, March 27 (2:30 PM)     | Executive Board       | Beverly Baysden, Christian Higher Education |
| Sunday, April 10 (9:30 AM)     | General Meeting       | Gail Jones, Past President                  |
| Sunday, July 17 (2:30 PM)      | Executive Board       | Daughtry Hopper, Spiritual Life             |
| Sunday, July 31 (9:30 AM)      | General Meeting       | Donna Forbes, World Mission                 |
| Sunday, September 25 (2:30 PM) | Executive Board       | Jeanelle Bumgardner, Family Living          |
| Sunday, October 9 (9:30 AM)    | General Meeting       | Ann Teague, Historian                       |
| Sunday, November 20 (2:30 PM)  | Executive Board       | Karen Richardson, Youth                     |
| Sunday, December 4 (9:30 AM)   | General Meeting       | Barbara Oates, Witness & Outreach           |
| Sunday, December 31 (2:30 PM)  | Executive Board       | Myra Carson, Treasurer                      |



### **Midweek gathering consists of:**

**Dinner 5:30 PM**

Dinner is prepared by four teams of panhandlers that rotate, and desserts are provided by Pisgah Women's Ministry Circles.

Those interested in serving should contact the church office.

### **Bible Studies for all ages 6:15 PM**

The adult Bible Study is in the fellowship hall.

Children and Students have age appropriate Bible Studies in their classrooms.

|             |                              |                                   |
|-------------|------------------------------|-----------------------------------|
| February 09 | Janet Crawford's Team Cooks  | Desserts – Suzanne Elliott Circle |
| February 16 | Anne Wiggins' Team Cooks     | Desserts – Mary Kennedy Circle    |
| February 23 | Treasure Teague's Team Cooks | Desserts – Rachel Boyce Circle    |
| March 2     | Barbara Oates' Team Cooks    | Desserts – Suzanne Elliott Circle |
| March 9     | Janet Crawford's Team Cooks  | Desserts - Mary Kennedy Circle    |
| March 16    | Anne Wiggins' Team Cooks     | Desserts – Rachel Boyce Circle    |
| March 23    | Treasure Teague's Team Cooks | Desserts – Suzanne Elliott Circle |
| March 30    | Barbara Oates' Team Cooks    | Desserts – Mary Kennedy Circle    |
| April 06    | Janet Crawford's Team Cooks  | Desserts—Rachel Boyce Circle      |

Maundy Thursday – April 14

Easter April 17

|        |  |
|--------|--|
| May    | No Midweek Meals                         |
| June   | No Midweek Meals                         |
| July   | VBS Meals– July 31-August 4              |
| August | No Midweek Meals except 1st week for VBS |

|              |                              |                                  |
|--------------|------------------------------|----------------------------------|
| September 7  | Anne Wiggins' Team Cooks     | Desserts– Suzanne Elliott Circle |
| September 14 | Treasure Teague's Team Cooks | Desserts– Mary Kennedy Circle    |
| September 21 | Barbara Oates' Team Cooks    | Desserts– Rachel Boyce Circle    |
| September 28 | Janet Crawford's Team Cooks  | Desserts -Suzanne Elliott Circle |
| October 5    | Anne Wiggins' Team Cooks     | Desserts– Mary Kennedy Circle    |
| October 12   | Treasure Teague's Team Cooks | Desserts– Rachel Boyce Circle    |
| October 19   | Barbara Oates' Team Cooks    | Desserts—Suzanne Elliott Circle  |
| October 26   | Janet Crawford's Team Cooks  | Desserts—Mary Kennedy Circle     |
| November 2   | Anne Wiggin's Team Cooks     | Desserts— Rachel Boyce Circle    |
| November 9   | Treasure Teague's Team Cooks | Desserts— Suzanne Elliott Circle |
| November 16  | Barbara Oates' Team Cooks    | Desserts—Mary Kennedy Circle     |



## Midweek Teachers

**Nursery:** Tammie Keplinger

**Toddlers:** Trish Johnson

**1st, 2nd, 3rd, 4th, 5th:** Stan Burris & Gail Jones

**Middle School & High School:** Doc Thompson & Lynn Patterson

**Music:** Becca Duran

**Adult Bible Studies** are led by Rev. Lewis in the EC Fellowship Hall.



### 2022 Sunday School Program

**Superintendent:** Everette Mooneyhan

**Asst. Superintendent:** Claude Clark

|  |  |
|--|--|
| <b>Nursery</b>   | Anne Clark, Julie Mooneyhan              |
| <b>Toddlers</b>  | Dan & Katie Ratchford                    |
| <b>Pre-K</b>   | Tim & Michele Crawford, Laura Bumgardner |
| <b>1<sup>st</sup>, 2<sup>nd</sup>, 3rd, 4th &amp; 5th Grades</b> | Stan Burris, Tammie Keplinger            |
| <b>Middle &amp; High School</b>                                  | Lynn Patterson, Doc Thompson             |

#### Children's Church

|                 |                                 |
|-----------------|---------------------------------|
| 1 <sup>st</sup> | Amanda Rubenstein               |
|                 | Julie Helton                    |
| 2 <sup>nd</sup> | Susan Jenkins                   |
|                 | Gail Jones                      |
| 3 <sup>rd</sup> | Tim Crawford & Michele Crawford |
| 4 <sup>th</sup> | Angie Dula                      |
|                 | Maggie Dula                     |
| 5 <sup>th</sup> | Daughtry Hopper                 |
|                 | Shea Hopper, Spencer Hall       |

#### Covenant Life Curriculum Class

Henry Oates, President  
Jane Falls, Vice-President  
Ann Teague, Secretary  
Robert Teague, Treasurer

#### Fellowship with God Class

Pat Powell, President  
Edd Pearson, Vice President  
Edith Falls & JoAnn Grier, Secretary  
Joann Grier & Edith Falls, Treasurer

#### College & Young Adult Class

Bobby/Becca Duran

#### ABC Class

Barry Rubenstein, President  
Curtis Hopper, Vice President  
Angela Foy, Secretary  
Tracy Adams, Treasurer

#### Seekers Bible Class

Gwen Crutchfield, Secretary/Treasurer

#### 5th Sunday Breakfast 2021

January 30— CLC    May 29— FWG    July 31— Seekers    October 30— ABC

#### Casual Sundays 2021

June 26                  July 24                  August 28



## The Sanctuary Choir

The Sanctuary Choir membership is open to those who have a genuine love for singing as worship and learning to grow both musically and spiritually. This choir is responsible for providing Sabbath Worship Service anthems, leading in the musical portions of our worship service (the singing of hymns and other special worship music), as well as singing for seasonal and other special music (Lent, Easter, Advent, Christmas, Fall and Spring Services, etc.). Rehearsals for this choir are held on Wednesday evenings at 7:15 in our choir room. We encourage all those (including teenagers) who wish to have a wonderful time singing praises to our God to come and see just what we do!

|           |                     |                |
|-----------|---------------------|----------------|
| Officers: | President           | Chris Spencer  |
|           | Vice President      | Myra Carson    |
|           | Secretary           | Beverly Kimbro |
|           | Treasurer/Librarian | Ann Teague     |
|           | Director of Music   | Laradon Pilot  |

## Volunteers

There is always a need for more members of every Pisgah ensemble! Likewise, we can always use more volunteers to lead and encourage our children and youth to be involved in our worship services.

## The Future

Please pray that God will open our eyes to the great and numerous opportunities of service through Pisgah's Music Ministry. Come join one or more of our music ministries and praise our God!

***"Let the Word of God dwell in you richly; teach and admonish one another in all wisdom;  
and with gratitude in your hearts sing psalms, hymns, and spiritual songs to God."***

Colossians 3:16

Love In Christ,  
Laradon Pilot, Director of Music



### 2022

Gus Anthony  
Ken Howe  
Doc Thompson  
Roger Whitley  
Dean Rosdahl

### 2023

Gail Jones  
Stephen Powell  
Chris Reynolds  
Chris Spencer  
Dennis Turlington

### 2024

Ross Clark  
Jason Hall  
Jonathan Merrill  
Everette Mooneyhan  
Henry Rosdahl

### **January, April, July, October**

Gus Anthony\*  
Gail Jones  
Jonathan Merrill  
Chris Spencer  
Dennis Turlington

### **February, May, August, November**

Everette Mooneyhan\*  
Myra Carson  
Bill Hall  
Roger Whitley  
Dean Rosdahl

### **March, June, September, December**

Stephen Powell\*  
Ken Howe  
Chris Reynolds  
Henry Rosdahl  
Doc Thompson

Stephen Powell, Gus Anthony, and Everette Mooneyhan are the team leaders for their group. They will be responsible for making sure there are ushers at each worship service. Everette Mooneyhan will serve as Chief Usher and will sub on all teams.

The purpose of the Church Usher is to help prepare for the worship hour, distribute bulletins, and greet members and visitors to Pisgah. Ushers should be aware of any need that may occur during the worship service and be available to

assist. They should help with getting children to Children's Church and the closing and opening of the doors before and after church. They also need to collect the attendance sheets located in the pews and place on secretary's desk. They need to make sure the candles are available and in place for the Christmas Eve Candlelight service.



**President:** Pat Powell

**Secretary:** Edith Falls

**Treasurer:** Ann Teague

### **Meeting Times**

|                          |                 |                          |
|--------------------------|-----------------|--------------------------|
| <b>January-April</b>     | <b>11:00 AM</b> |                          |
| <b>May</b>               | <b>6:00 PM</b>  | <b>Graduates honored</b> |
| <b>June –August</b>      | <b>11:00 AM</b> |                          |
| <b>September</b>         | <b>6:00 PM</b>  | <b>Cookout</b>           |
| <b>October –December</b> | <b>11:00 AM</b> |                          |

The Pisgah Community Club meets the third Thursday of each month. The meetings are at Firestone Grill. A welcome is extended to new and existing members of all ages to be a part of this fellowship.

### **Members and Participants**

Franklin Boyd  
 Ronald Boyd  
 Jeanelle Bumgardner  
 Bobby Duran  
 Suzanne Elliott  
 Edith Falls  
 Donna Forbes  
 Johnnie Henry  
 Susan Jenkins  
 Gail Jones  
 Anne Lewellen

Belinda Lewis  
 Rick Lewis  
 Gale McMorris  
 Kaitlyn Moss  
 Barbara Oates  
 Henry Oates  
 Jennie Dell Ormand  
 Geraldine Parker  
 Jeff Parker  
 Edd Pearson  
 Pat Powell  
 Stephen Powell

Karen Richardson  
 David Richardson  
 Kay Robinson  
 Sue Segen  
 Ann Teague  
 Robert Teague  
 Tracy Teague  
 Nathan Wray



Meeting dates are announced in the church bulletin and the Pisgah Post.

**The membership of the Men's Fellowship Club is made up of all male members of Pisgah who are eighteen years of age or older. Its purposes are:**

- 1. To foster the spirit of brotherly love and Christian fellowship.**
- 2. To promote programs that are interesting, informative, and/or entertaining.**
- 3. To provide funding and support to selected, worthwhile projects at Pisgah.**

### **2022 Men's Fellowship Officers**

**Curtis Hopper, President**

**Lamar Robinson, Vice-President**

**Henry Oates, Events Meal Coordinator**

**Henry Oates, Treasurer**



## Pisgah Weekday School

### Mission Statement

The Pisgah Associate Reformed Presbyterian Church Week Day School is a mission of the Pisgah ARP Church of Gastonia, North Carolina. Our central purpose is to provide the preschool age children of our church and community with a strong, Christian education in a loving and nurturing environment. Our goal is to help our students develop spiritually, intellectually, socially, emotionally and physically. Our Week Day School is open to all children regardless of racial or religious background. The spiritual, mental and emotional growth of each child is encouraged and nurtured. Social skills, citizenship and self-esteem are emphasized.

### Curriculum

The Week Day School curriculum is thematic, child-centered, and developmentally appropriate. It has been designed to build self-esteem, stimulate curiosity, encourage creativity, and instill a love of learning in each child. The Pisgah Week Day School provides a variety of experiences through art, music, science, motor development, language experience, math, field trips, and special visitors. A well-rounded curriculum is of utmost importance as well as a specified time for free-choice play and outside play.

### Schedule

**Classes are offered for children  
infant-5 years of age year round.**

**Monday through Friday  
8:30 AM until 12 noon.**

## **Church Cemeteries**

### **The Cemetery Committee**

This is a rotation committee appointed by the Board of Deacons with Sessional approval to provide guidance in the matter of the business arrangements of the cemeteries. This committee consists of three members serving five year terms on a rotating basis. This committee oversees the sale of lots, the placing of graves, and the placing of markers. It is responsible for keeping a permanent record of burials in the church cemeteries.

The duties of the Cemetery Committee are to see that all rules and regulations relative to the cemeteries and their use are observed and it shall be their duty, together with the Deacons, to enforce same, to handle the sale of all cemetery lots, to see that the cemeteries are kept in good order in cooperation with the Church Grounds Committee, and to authorize opening of all graves upon notice of an undertaker or person desiring grave to be opened.

2022 Curtis Hopper

2024 Henry Oates

2024 Jonathan Merrill

### **Regulations for lots and graves effective January 1, 1991.**

1. Lots shall be available to members of Pisgah ARP Church upon the payment of \$250 per grave site, 4'X10', multiple burials allowed contingent to the laws of North Carolina.
2. Lot or space ownership does not confer the right to sell, transfer, or assign such lot or space or any part of it. Lot or space owners desiring to sell must sell, transfer or assign such lot of space to Pisgah ARP Church. At no time shall the repurchase price be more than the original purchase price.
3. A plat of the cemeteries shall be made and a record book shall be kept by the Chairman of the Cemetery Committee showing owner and number of each lot or space owned. A similar record shall be kept in the church office.
4. All earth left after filling the grave shall be removed to a designated place by the person authorizing the digging of the grave within two weeks. All undertakers within the general area shall be informed of this regulation by writing. A copy of same to be filed by the Cemetery Committee.
5. A deed or other legal conveyance shall be issued to lot or space owners together with a copy of the Cemetery Policy.
6. Any owner refusing to comply with these or such other regulations as may be adopted from time to time by the Deacons and Cemetery Committee shall be denied the privilege of the cemeteries and will be subject to having the conditions, restrictions, and limitations of his deed or certificate declared broken by the Deacons or other authorized authority.

### **Finances**

1. The treasurer of Pisgah ARP Church shall be the treasurer of the Cemetery Trust Fund. He shall keep proper records as designated by the Deacons. He shall include a report of all financial transactions in his usual quarterly and annual reports.
2. In case of charity the Deacons, upon unanimous vote by the Cemetery Committee, may waive payment upon a single grave space or reduce the price thereof as may be deemed wise.
3. The church cemeteries are maintained with funds received from the interest from the Cemetery Trust Fund. Monies received from the sale of lots, contributions, memorials, etc., are placed in the Cemetery Trust Fund. Only the interest from this fund is used to care for and improve the church cemeteries. Contributions can be made to this fund if anyone so desires.

## **Behavior Policies & Guidelines**

### **Church Purpose**

As a congregation, our purpose is to place corporate worship within the reach of all, to bring the lost to a saving knowledge of Jesus Christ, to support each other for Christian service. In keeping with this stated purpose, our Christian Education Ministries support this purpose with a variety of opportunities for children and youth to worship, learn and serve.

### **Parents Role**

Parents can be of great assistance to their children and their teachers by:

1. Reviewing behavior guidelines prior to arrival at church.
2. Helping your child look forward to participation in church activities.
3. Placing an appropriate emphasis on the importance of church attendance and participation.
4. Keeping in touch with your child's teacher and curriculum; volunteering to assist with special activities and seasonal events.
5. Sending your child to church in a happy frame of mind by making sure he/she is well rested.
6. Keeping toys and food items at home unless specified by the activity or age level. (school age children should not bring toys on most occasions)
7. Maintaining proper supervision of children while on church property; particularly before and after scheduled events.
8. Informing teachers where you can be reached on or off of church grounds.

### **Disruptive Behavior Policy**

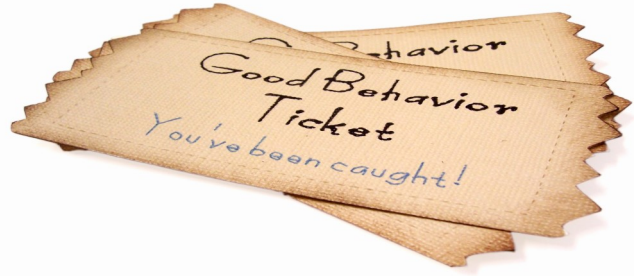
When a child exhibits a consistent pattern of disruptive, aggressive or disrespectful behavior; the following procedures will be followed:

1. The first time an incident occurs, the teacher will specify the desired behavior.
2. The second time an incident occurs, the child will be warned on an individual basis of the pending consequences for disruptive behavior.
3. When disruptive behavior persists the child will be separated from the group activity. Any time such a separation occurs, a parent will be notified.
4. When a teacher has to involve a parent in a child's pattern of disruptive behavior, the teacher and parent will continue to work together over a period of time until both parties are convinced that the child is exhibiting respectful behavior.

### **Behavior Management**

Teachers and advisors at Pisgah ARP Church take seriously their call to teach and nurture their students in a Christ-like manner. Therefore, the volunteers and staff will adhere to the following:

1. Praise, reward and lovingly encourage children and students.
2. Reason with and set limits for the children.
3. Model appropriate behavior.
4. Modify the classroom environment and physical facilities to attempt to prevent problems before they occur.
5. Provide children with natural and logical consequences for the behavior.
6. Treat the children as people; respect their needs, desire, and feelings.
7. Listen carefully to the children.
8. Ignore minor misbehavior.
9. Welcome input from parents.
10. Strive for safety and adequate teacher-student ratio at all events.





**POLICY FOR USE OF THE BUILDINGS AND GROUNDS**  
**PISGAH ASSOCIATE REFORMED PRESBYTERIAN CHURCH, INC.**

The Pisgah A.R.P. Church Building, R.B. Elliott Center, Family Life Outreach Center, and Church grounds have been built for the expressed purpose of worship of God, and the normal activities that are expected of a congregation.

The facilities may be made available for family gatherings, community meetings, non-profit organizations, and activities that are within the scope and meet the purpose of this church.

**I. Use of Church Buildings**

The buildings will be used in an orderly and safe manner, with no activity having more than the designated safe capacity of the buildings or facility:

|                             |     |
|-----------------------------|-----|
| Sanctuary                   | 400 |
| R.B. Elliott Center         | 300 |
| Family Life Outreach Center | 400 |

The normal program activities of the Church are:

- Sabbath School
- Midweek Activities
- Men's Fellowship
- Senior High Fellowship
- Scouts (Boy, Girl, Cub, Brownies)
- Choirs
- Youth Programs
- Pisgah Women's Ministries Activities
- Congregational Meetings and Suppers
- Church Committee Meetings
- Presbytery Meetings
- Pisgah Community Club
- Circle Meetings
- Week Day School

Activities sponsored by Church members requiring prior Sessional approval but requiring no rental fee include:

|                                   |                                    |
|-----------------------------------|------------------------------------|
| Sabbath School Special Activities | Social/Community Activities        |
| Family Reunions                   | Anniversaries                      |
| Birthday Parties                  | Teas/Showers                       |
| Weddings                          | Church Sponsored Sports Activities |

**II. Normal Costs and Fee and Church Buildings Use:**

- A. There is no rental fee for members of Pisgah A.R.P. Church to use any of the facilities with prior approval.
- B. Non-members of the Church will be charged rental fees according to the schedule listed below:

Sanctuary Building

|                           |                  |
|---------------------------|------------------|
| Weddings                  | \$300.00         |
| Funerals                  | \$ 0.00          |
| Recitals                  | \$150.00         |
| Chapel Use                | \$150.00         |
| Chapel Weddings           | \$150.00         |
| Elliott Center Receptions | \$300.00         |
| FLOC                      | \$300.00 per day |

Funds collected for building use will go to the Church General Fund to pay the costs of utilities. One-half of fees are due when facilities are reserved for the event. Balance for use of buildings and entire cleaning fee will be due 30 days prior to the event. **Initial deposit is non-refundable.**

The Session reserves the right to waive rental fees for activities being hosted by Church Members and current Church Staff.

### **III. Clean-Up Fees**

A clean-up fee per building, payable to Pisgah A.R.P. Church, will be charged to non-members for a wedding ceremony and reception. Clean up fees are as follows: Sanctuary \$100, Elliott Center (no food served) \$100, Elliott Center (food served) \$150, Elliott Center Kitchen \$80, FLOC \$100. If there is not a reception and only the Sanctuary is used, the clean-up fee will be \$100.

“Clean-up” of the Elliott Center is defined as putting all the chairs in the fellowship hall on top of the tables after use, emptying the trash containers into the dumpster situated at the back of the Center, sweeping the floor and kitchen and mopping the kitchen, if used, and mopping that portion of the fellowship hall in the Center that was used if there were spills or soiled areas.

Church members will have the option of paying the appropriate clean-up fee or be responsible for the clean-up themselves.

For any other activity, the user group is responsible for cleaning of the facility after use.

### **IV. Rules and Regulations Governing Church Musical Instruments and Music:**

The church organ and sanctuary piano are for the use to the glory of God in corporate worship and shall be used otherwise only under the direction of the Music Director.

For all activities and events held in the sanctuary and chapel, only traditional church music will be permitted unless the Worship Committee of the Session, Music Director, Pianist, and Organist grant prior approval.

### **V. Use of the Kitchen**

The kitchen shall be used to prepare food for activities taking place within the confines of the Church property and activities.

The kitchen will not be used for food preparation during the Sabbath morning worship services.

The kitchen, kitchen equipment, and small wares must be cleaned after each use and left in good condition.

The ice machine is for use at church sponsored activities. Outside use is limited to small containers. If large quantities are needed, prior approval must be obtained from the Chairman of the Diaconate. In no event is the machine to be completely emptied.

The Church paper goods and supplies are for the expressed use of Church groups having regularly scheduled Church activities.

Foods served are to be consumed only in the dining room and kitchen areas. The FLOC can only be used for meals with Session approval.

### **VI. The Church Office Facilities:**

The Church Office equipment and office supplies are provided for the use of the Church administration in carrying out regular and normal Church activities. The use of these machines and materials by individuals or other organizations is to be done only with approval of the Board of Deacons.

### **VII. Procedures for use of Facilities:**

The request for use of facilities may be made to the Church office by completing the *Building/Facility Use Request Form*. All users other than the normal program of activities listed must receive prior approval from the Session and be placed on the Church Office calendar.

The Church secretary will inform the person making the request of the action by the Session. The user will be given a copy of policies and an *Agreement Form* which must be completed before the event is placed on the church calendar.

In the event of weddings, funerals, or other special sanctuary events during the Christmas season all window décor and the Christmas tree shall remain in place. Any rearrangement of other décor must be coordinated with a PWM representative prior to the occasion.

Pisgah A.R.P. Church, Inc., assumes no liability or responsibility for any accidents, injuries, or losses.

The necessary keys and lock up procedures may be obtained from the church secretary prior to event. As a user of church property, the party (or parties) is responsible for any accidents, injuries or losses.

### **VIII. Removal Of and Replacing Of Furniture:**

The moving and replacing of any furniture in any facility will be the responsibility of the persons using the facilities. Members and non-members have the option of paying an additional fee of \$100.00 to Pisgah A.R.P. Church General Fund to utilize the services of Deacon representatives and/or volunteers to set up and take down tables and to remove and replace chairs and furniture in the Center. The user is still responsible for cleaning. All problem matters involving use will be referred to the Chairman of the Diaconate.

### **IX. Alcoholic Beverages**

NO alcoholic beverages are allowed in any of the church facilities or premises. Anyone under the obvious influence of drugs or alcohol will not be permitted to remain on the church campus.

### **X. Matters not addressed in Policies will be determined by the Session of the Church as occasions arise.**

## **Guidelines for Use of Pisgah ARP Church Inc.'s Bonclarken Cottage**

**Updated December 2014**

**The following guidelines shall govern the use of the Pisgah ARP Church Inc.'s Bonclarken Cottage (Cottage). These guidelines have been recommended by the Bonclarken Committee and approved by the Session of Pisgah ARP Church.**

### **Bonclarken Committee**

Bonclarken Committee- This committee is a subcommittee of the Deacons with an Elder serving as a liaison member and is charged with the supervision of the cottage and grounds. The Deacons are responsible for the care and upkeep of the Bonclarken House and grounds, as well as the use of the building . If there are any policy issues that need to be addressed, these issues are to be sent to the Session for them to act upon. The Committee is composed of six (6) individuals appointed from the following areas: 1. Three (3) deacons, either currently serving or have served, appointed by the Chairman of the Deacons. The Chairman of the committee must be an active deacon and shall be elected by the committee. 2. One (1) individual currently serving as an Elder appointed by the Vice-Moderator of the Session. 3. One (1) individual from Pisgah Women's Ministry appointed by its President. 4. One (1) active Member from the Congregation at large appointed by the Vice Moderator of the Session. All of the foregoing appointees shall be approved by the Session before taking office. Each member shall serve three (3) years on the committee and the term of office shall run concurrently with the church calendar year. It is preferred that the individual serving as Chairman serve for one (1) year on the committee before being elected chairman. Terms of the committee members shall be staggered. Approved March 17, 2022



### **Application and Priority for the Use of the Cottage**

Each January the Congregation shall have the opportunity to submit requests to use the Cottage for a designated time during the calendar year. Reservations are not accepted beyond the calendar year. All requests shall be submitted to the Church Office and priority of use shall be in the order received taking into consideration that:

Synod and Presbytery functions shall have first priority.

Church related activities shall have second priority.

In the event there are more requests than times available, members who have not used the cottage during the last six months shall be given priority over those who have.

If there are additional times available the Chairperson of the Committee shall notify the Church Members who shall have an opportunity to reserve an additional time to use the Cottage. Requests will be honored in the order received taking into consideration that a family may not reserve more than 14 days per year. All requests shall be submitted to the Church Office.

All persons using the Cottage must either be an active Church Member in good standing or accompanied by an adult Pisgah Church member unless waived by the Committee and approved by the Session prior to use.

Unless waived by the Committee and approved by the Session, no group comprised of individuals less than twenty-one (21) years of age or unmarried couples shall be granted use unless properly chaperoned by an adult Church Member.

No more than twenty (20) individuals may occupy the Cottage at one time.

### **Suggested Donations for Use**

Individuals-\$25 per night per individual. Families consisting of three(3) members or more shall not pay more than \$75.00 per night per family. **A “family” is defined as those individuals who are related and occupy one (1) residential structure on a full time basis except when on active military duty or attending college or away on a work assignment.**

If an individual is unable to make a contribution for using the Cottage, please speak to the Cottage Chairman.

Donations and a \$20.00 key deposit should be given to the church secretary at the time the keys are secured for the Bonclarken Cottage.

Optional cleaning services are now available and should be booked and paid for at the time you pick up your key. The cost for these services are as follows: \$125 (first floor only) or \$225 (whole house).

## **General Rules**

Parking: limited to three (3) or four (4) cars and the same must be in the parking area adjacent to the Cottage. Overflow parking is available behind Memorial Hall or in other Bonclarken designated parking areas. In accordance with our Right of Way Agreement with Bonclarken Assembly Grounds, Inc. parking on the grass or in the paved drive area situated above our Cottage is not permitted.

Prohibitions: smoking, pets, firearms, alcoholic beverages, narcotics or medicines that cannot be purchased over the counter or medicines that were not prescribed by a licensed physician, food/drink in the bedrooms.

Supplies needed: other than food and beverages, those who intend on staying overnight need to bring their own pillow, sheets for a twin bed, towels and other personal items.

Keys: keys may be secured from the church secretary during regular office hours, with a \$20 deposit at the time donations are paid. At the end of your stay at the cottage, keys shall be returned to the church secretary during regular office hours at which time the deposit will be returned. **In order to secure a refund of your deposit, Keys must be returned within three (3) days of the end of your stay at the Bonclarken Cottage.**

Other Regulations: all users shall abide by the Bonclarken Assembly Ground and Property Owners Association Rules in using the grounds and recreational areas. The Assembly Grounds rules and regulations are posted in the Cottage.

Privacy: when the Cottage is reserved for personal use (other than Synod, Presbytery or Church related functions), the user shall be entitled to enjoy the same privacy as they would in their own home.

Instruction manuals for appliances are located in the cabinet in dining room area.

## **Bonclarken Committee**

Kay Robinson 2024 Deacon, Chairman

Doc Thompson 2023, Deacon

Jake Ratchford 2022, Deacon

Luther Clark 2023, Elder

Julie Mooneyhan 2022, PWM

Barbara Oates 2022, Congregation-At-Large



## **Bonclarken Cottage Departure and Check Out Task List**

- ☐ Rooms, halls, and stairways swept or vacuumed and bathroom/kitchen floors Mopped \*(This will be done by the cleaning service if you have chosen this option)
- ☐ Sinks, showers, and commodes thoroughly cleaned \*(This will be done by the cleaning service if you have chosen this option)
- ☐ Kitchen countertops wiped with damp cloth \*(This will be done by the cleaning service if you have chosen this option)
- ☐ Perishables removed from refrigerators/freezers and cabinets
- ☐ Icemaker selector dial on "holiday" mode and door closed securely
- ☐ All dishes, pans and utensils washed and put away in proper place and dishwasher emptied
- ☐ All windows, sliding glass doors and exterior doors locked
- ☐ Blinds are down, but open to allow light circulation
- ☐ Washer/dryer emptied and lint screen on dryer cleaned
- ☐ All lights and lamps in "off" position
- ☐ Countertop appliances unplugged; dishwashers and stoves turned off
- ☐ Spigots/faucets in kitchen and bathrooms turned off tightly
- ☐ Wastebaskets emptied and trash deposited in dumpster behind dining hall/hotel
- ☐ Provided bedspreads spread to cover all beds
- ☐ Thermostat set to 80 degrees for A/C & 55 degrees for heat
- ☐ Main water valve in box in front of storage shed next to cottage turned off following all visits between October 15-April 15
- ☐ Dead bolt on kitchen door in "locked" position
- ☐ Paper/trash removed from deck, driveway, and yard
- ☐ Cottage in better/cleaner condition than you found it
- ☐ Keys and this completed sheet returned to the church office during office hours within three days of your return. Your key deposit will be returned at this time.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Please notify us of any cleaning items that need to be restocked or any needed repairs:

# Child Abuse Prevention Policy

## INTRODUCTION:

The Session of Pisgah ARP Church on August 28, 2005 adopted a policy aimed at reducing the risk of child sexual abuse in our church. The adopted policy included the following statement:

*Our Christian faith calls us to offer both hospitality and protection to the little ones, the children. Tragically, churches have not always been safe places for children. Child sex abuse, exploitation and ritual abuse occur in churches, large and small, urban and rural. Such incidents are devastating to all who are involved; the child, the family, the local church, and its leaders.*

*God calls us to make our churches safe places, protecting children and other vulnerable persons from sexual and ritual abuse.*

We, the Session of Pisgah ARP Church, adopt the attached policy for the prevention of child/adult abuse. We request that you review its policy, sign the last page, and return it to your supervisor within five work days. This will become part of our permanent record.

## PURPOSE:

Our purpose is to demonstrate our commitment to providing a safe and welcoming environment for children and youth in our church.

## STATEMENT OF COMMITMENT:

We, the Session of Pisgah ARP Church, commit ourselves to conduct the ministry of this church so that children, youth and adults will be safe to grow spiritually.

## CONCLUSION

The congregation is committed to demonstrating the love of Jesus Christ so that each child will be “surrounded by steadfast love...established in the faith, and confirmed and strengthened in the way that leads to eternal life”.

# Abuse and Sexual Misconduct Policy

## INTRODUCTION:

The Session of Pisgah ARP Church on August 28, 2005 adopted a policy aimed at reducing the risk of child sexual abuse in our church. The adopted policy included the following statement:

*Our Christian faith calls us to offer both hospitality and protection to the little ones, the children. Tragically, churches have not always been safe places for children. Child sex abuse, exploitation and ritual abuse occur in churches, large and small, urban and rural. Such incidents are devastating to all who are involved; the child, the family, the local church, and its leaders.*

*God calls us to make our churches safe places, protecting children and other vulnerable persons from sexual and ritual abuse.*

We, the Session of Pisgah ARP Church, adopt the attached policy for the prevention of child/adult abuse. We request that you review its policy, sign the last page, and return it to your supervisor within five work days. This will become part of our permanent record.

## PURPOSE:

To establish proper preventative measures to protect individuals against sexual misconduct as well as to specify courses of action in the case of allegations or an actual incident. Abuse in any form violates Biblical teachings of hospitality, justice and healing. At the same time, we want to protect our church's volunteer workers and staff, and to reduce the legal risk and liability of our church.

## STATEMENT OF COMMITMENT:

We, the Session of Pisgah ARP Church, commit ourselves to conduct the ministry of this church so that children, youth and adults will be safe to grow spiritually. We further commit to demonstrating the love of Jesus Christ so that each child/adult will be surrounded by steadfast love, established in the faith, and strengthened in the way that leads to life eternal.

## STANDARD OF CONDUCT:

All paid (full- time and part- time) workers of Pisgah ARP Church, all sport coaches, and all other volunteers are expected to comply with the established policy on sexual misconduct. Any actions contrary to the church policy will be dealt with swiftly and may include disciplinary measures up to and including termination, as well as legal ramifications when applicable.

**\*\*Full Policy Available Upon Request at Church Office\*\***



## Funeral Pall Policy

A pall is a large piece of cloth (6x9 or 8x12) that covers the entire casket and its carriage. It is most often made out of white material, symbolizing the truth that in Holy Baptism Christians are clothed in the righteousness (purity) of Christ and that at their death, that righteousness is complete.

Pisgah has a beautiful pall. It is available for use at funerals in our sanctuary. It is stored in the closet next to the church post office.



The pall is placed on the casket in the narthex before proceeding into the sanctuary. It is then removed in the narthex before proceeding to the hearse. No other objects, such as flowers or the American Flag, should be placed on the pall during the funeral service. After the service, the pall should be neatly folded, placed in the storage box and returned to the closet.

Please contact the church office to arrange for use.



## **T. Lamar & Martha T. Robinson Sr. Scholarship Fund Endowment**

Pisgah Associate Reformed Presbyterian Church, Inc.

The T. Lamar & Martha Robinson, Sr., Scholarship Fund Endowment was created in 1994. The endowment was created for the sole purpose to fund the annual scholarships granted by the Oversight Committee. The endowment is open to contributions from the congregation at large.

Any member of Pisgah ARP Church, Inc., who meets the following requirements  
can apply for the scholarship:

1. Less than twenty five years of age;
2. Graduated from high school;
3. Attending or planning to attend an accredited two or four year college or trade school;
4. Actively pursuing a college degree or trade school diploma;
5. Maintaining a “C” average or better;
6. Applicants are restricted to two year, four year, or trade school degrees.

The oversight committee meets annually to award the scholarship monies generated by the endowment principal. Scholarship application forms can be requested from the church office. The oversight committee consists of the following:

- Chairman: Church Treasurer– Robert Foy
- Member: Chairman of the Board of Deacons Stewardship Committee– Jason Hall
- Member: Chairman Session Stewardship Committee-Luther Clark
- Member: Designated by PWM President– Beverly Baysden

## **J.C & Elsie Kenley Grant Committee**

JC and Elsie Kenley were pillars of the community during their lifetime and were avid supporters of music and education, as well as Pisgah ARP Church. Upon their death they still wanted to support the community and enlisted the help of Pisgah to help provide that assistance.

In 2019, a fund was established that allows classroom teachers, librarians and art and music teachers in public and Christian schools within a five (5) mile radius of Pisgah ARP Church to apply for a yearly grant. Once the grants are awarded, these teachers use the money to purchase supplies and educational materials not provided by the school system or whose parents are unable to provide the necessary materials. Examples include, but are not limited to, library books, notebooks, folders, pencils, crayons, computer programs, art supplies and musical instruments.

In order to distribute the funds, a committee was formed. Members of this committee are named by the Session; each member serves a three year term. It was the desire of Mr. & Mrs. Kenley to assist as many students as possible and it is the responsibility of the committee to put this desire into action, based upon Mrs. Kenley's Will and the Guidelines approved by the Session. We at Pisgah are very excited for our role in this endeavor.

### **Members of the committee:**

|                    |   |             |
|--------------------|---|-------------|
| Treasure Teague    | 2022  | Chairperson |
| Susan Jenkins      | 2023  | Secretary   |
| Michele Crawford   | 2024  |             |
| Gail Jones         | 2024  |             |
| Robert Foy         |   | Treasurer   |
| Rev. Richard Lewis | Minister serves as ex-officio member due to the position as Pastor. |             |





# ***Weather Alerts***

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**In the event of inclement weather, please tune to...**

**WSOC channel 9 for Pisgah closings and delays.**

***In the event of inclement weather*** you now have another option of receiving timely delay and closing information via text. It is the fastest, most effective way to receive your information. You will receive a personalized text alert whenever Pisgah enters an announcement into the Severe Weather Center 9 Closings System. To sign up for a text or email alert, simply go to [WSOCTV.com](http://WSOCTV.com) and select the WEATHER tab. Look for the "Sign-Up! Closing Alerts" on the right side of the page.

We will continue to post closings and other schedule changes on WBTV, Facebook, the website, congregational emails as well as send Call-Em-All messages.



**Call-Em-All is a high quality phone technology system that allows Pisgah to send out mass messages within minutes of recording. This system enables us to keep you up to date on important information such as weather alerts, schedule changes, reminders of events and so much more.**

**Those not signed up to receive messages can enroll by calling the church office or by emailing  
[sherry@pisgaharpchurch.org](mailto:sherry@pisgaharpchurch.org)**

**Include your name, email address and phone number desired to receive calls.**

## Additional Information about Pisgah

### Births

05/18/2021

Brooklynn Boyd to Wesley & Miranda Boyd

06/18/2021

William Bryant King to Travis & Elizabeth King

09/20/2021

Tatum Lee Hall to Jason & Spencer Hall



### New Members

Madeline Helton 03/28/2021

Meadow Parsons 03/28/2021

Turner Holt 03/28/2021

### Baptisms



02/07/2021

**Connor Rose Duran**

Daughter of Bobby & Becca Duran

02/21/2021

**Hayes Ballard Butler**

Son of TJ & Hanna Butler

08/15/2021

**Austin Randy Summit**

Son of Josh & Amanda Summit

12/19/2021

**Amelia Lewis Hall**

Daughter of Michael & Rebekah Hall

## Additional Information about Pisgah



### **Members Gone to be with Our Lord**

|                        |            |
|------------------------|------------|
| John Gray              | 01/23/2021 |
| Norman Bumgardner      | 01/24/2021 |
| Isabelle Hiatt         | 03/17/2021 |
| Theron Houser          | 03/21/2021 |
| Max W. Wolfe Sr.       | 05/22/2021 |
| John Franklin Oates    | 07/06/2021 |
| Beneda Carol Boyd      | 07/29/2021 |
| Nancy Grace Goble Boyd | 12/02/2021 |
| Linda Mooneyhan        | 12/19/2021 |

### **Non Members buried at Pisgah**

|                            |            |
|----------------------------|------------|
| Melinda Kay Spencer        | 12/20/2020 |
| Katherine Nelle Wilson Foy | 06/17/2021 |
| Shirley Oakley Bivens      | 08/25/2021 |
| Robert Bruce Rhyne         | 09/12/2021 |
| Ina Nichols Good           | 12/03/2021 |